



CITY OF BLACK DIAMOND

Community Development Dept.

24301 Roberts Drive / PO Box 599
Black Diamond, WA 98010
(360) 851- 4447

COMMERCIAL PLUMBING SUBMITTAL CHECKLIST

ABOUT COMMERCIAL MECHANICAL PERMITS:

This submittal checklist identifies minimum application elements for the City to accept an application. If any of the required items are not provided, the application will not be accepted.

PLUMBING PLANS ARE REQUIRED FOR:

1. Commercial projects
2. Multi-family projects over 4 dwelling units
3. All commercial kitchens for food service (does not include office lunchrooms)
4. Grease traps, grease interceptors, or oil-water separators
5. Septic systems or private sewer or water lines (septic systems require County Department of Health approval)

GENERAL SUBMITTAL REQUIREMENTS

1. ☐ Completed, signed Building Division Master Application form
2. ☐ Property address and suite number if applicable
3. ☐ Legal description of the site – include parcel number
4. ☐ Plan sets (1/4" = 1' scale)
 - a. See required information, below
5. ☐ Copy of Washington State Contractor License by issuance
6. ☐ Application fee

REQUIRED INFORMATION

1. ☐ Drawings for commercial projects in buildings over 4000 SF must be stamped and signed by a licensed WA State engineer or architect. The name and address of the project should be included on the plans.
2. ☐ Isometric drawings are required for commercial and residential buildings over 3 stories, commercial kitchens and grocery stores.
3. ☐ Line drawings showing all piping (water, gas, waste and vent) materials, sizes and lengths
4. ☐ A fixture schedule showing the number, types and locations of all fixtures
5. ☐ Details showing construction of interceptors, piping support, firestop penetration systems, etc.
6. ☐ Calculations for water meter sizing and DWV fixture units for building drain.

Code References

Black Diamond Municipal Code
2018 IRC
2018 IBC

Resources

Building Division
Permit Center
Permit Status

Questions?

Permit Technician:
360-851-4447

Submittal

Email to:
permits@blackdiamondwa.gov

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www.ci.blackdiamond.wa.us