

REVISION CORRECTION SUBMITTAL FORM



CITY OF BLACK DIAMOND

Community Development Dept.

24301 Roberts Drive / PO Box 599
Black Diamond, WA 98010
(360) 851-4447

PROJECT INFORMATION

Date: _____ Permit #: _____

Name of Project: _____

Project Address: _____

Contact Person: _____

Phone: _____ Email: _____

TYPE OF SUBMITTAL

- ☐ **REVISION:** a change the applicant has made to a plan that is either
1. An approved plan already issued by the City or
 2. A project under current plan review
- ☐ **CORRECTION:** An applicant response to a correction letter written by the City to the applicant

Permit Issued? ☐ YES ☐ NO

Description of revision/correction submittal:

SUBMITTAL REQUIREMENTS

The following information shall be provided at time of application submittal (per WAC 212-17-270):

1. ☐ A completed City of Black Diamond Revision/Correction submittal form.
2. ☐ Building and Planning sets of revised plans and/or corrected sheets (slip-sheets). Wet stamped by architect, if applicable.
3. ☐ Revised structural calculations, if applicable (must be stamped by engineer).
4. ☐ A written letter to the City that shows an itemized summary of your submittal (must include sheet and detail numbers).
5. ☐ All changes **MUST BE CLOUDED** or **HIGHLIGHTED** on each plan set.