

MASTER PERMIT APPLICATION

BUILDING, PLANNING, FIRE AND PUBLIC WORKS PERMITS



CITY OF
BLACK DIAMOND
COMMUNITY DEVELOPMENT
PUBLIC WORKS
360-851-4500
www.blackdiamondwa.gov

This master application must be submitted in conjunction with a permit specific checklist form found at www.blackdiamondwa.gov. To submit, please email the application to: permits@blackdiamondwa.gov

PROPERTY OWNER INFORMATION (all fields must be complete)

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____

APPLICANT/POINT OF CONTACT INFORMATION (all fields must be complete) ☐ Same as owner

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____

CONSULTANT/ARCHITECT/ENGINEER (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

CONTRACTOR (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

ADDITIONAL CONTRACTOR/CONSULTANT/OTHER (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

OR Owner Affidavit In Lieu of Contractor Registration form submitted with application (required for a property owner doing all the work under this permit themselves. This form is required for permit issuance).

PROJECT INFORMATION☐ Commercial or ☐ Residential☐ New ☐ Remodel ☐ Alteration ☐ AdditionWhat **type of permit** are you applying for? (Each permit requires a separate application) _____

Name of Project: _____

Project Address: _____

Parcel number(s): _____ Zoning: _____

Number of Lots: _____ Existing Land Use: _____

Project Valuation: _____ Related Permits or Pre-App #: _____

☐ Well ☐ Septic Water Service Provider _____ Sewer Service provider _____

Scope of proposed work:

Does the site contain any of the following environmentally sensitive areas? Check all that apply:

☐ Flood Hazard
☐ Landslide Hazard Area
☐ Seismic Hazard Area
☐ Wetlands and/or Buffer
☐ Steep Slope Hazard
☐ Coal Mine Hazard Area
☐ Shoreline
☐ Stream and/or Buffer
Complete all applicable information below

Area	Square Footage	
	Existing	Proposed
Main Floor		
2 nd Floor		
3 rd Floor		
Garage		
Garage 2 nd Floor or attic		
Covered Deck		
Covered Porch		
Balcony/Patio		
Basement, unfinished		
Basement, finished		
Storage, unfinished		
Storage, finished		
Other:		

Number of bedrooms:
Number of bathrooms:
Total impervious surfaces on site (sq. ft.): new and existing structures, driveways, walkways, patios, parking areas, etc.
Impervious Coverage (%):
Building Lot Coverage (%):
Building/ Fence/ Wall Height:
Fence or retaining wall (lin. ft.):
Number of dwelling units:
Acres/Sq. Ft.:

PLUMBING FIXTURES – Please provide number count below

Water Closet (Toilet)		Grease Trap		Floor Drain	
Sink		Pressure Release Valve		Other Fixture	
Tub/Shower		Water Service Line		Grease Interceptor	
Dishwasher		Drinking Fountain		Cross Con. Testing	
Hose Bib		Bidet/Urinal		Vent	
Water Heater		Clothes Washer		Lawn Sprinklers	

MECHANICAL/GAS PIPING – Please provide number count below

Furnace up to 100k		Vent/Exhaust Single Duct		Boilers/Compressors/Absorption	
Furnace 100k+		Vent System		Less than 3hp or 100k BTU	
Air Handler <10k		Exhaust Hoods		(3-15) HP or (100k-500k) BTU	
Air Handler >10k		Dryer Exhaust		(15-30) HP or (500k-1Mil) BTU	
Appliance Vents		Repair/Addition		(30-50) HP or (1Mil-1.75Mil) BTU	
Gas Piping Outlet #		Misc. Equipment		Over 50 HP or 1.75 Mil BTU	
Chimney/Flue		Wood Stove/Insert			

CERTIFICATIONS AND SIGNATURES

I am/ we are the owner(s) of the property described above and involved in this application. I/we give permission to above listed agent to act as my/our agent on my/our behalf for this application for the subject property within the City of Black Diamond. I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and accurate.

Owner Signature:_____ **Date:**_____

I hereby certify under the penalty of perjury of the laws of the State of Washington, that I have read and examined this application and know that the information contained herein is true and correct. I will comply with all provisions of law and ordinances governing this type of construction work, whether specified herein or not. I understand that granting a permit does not authorize me in any way to violate or cancel any of the provisions of Federal, State, or local law regulating the construction or performance of construction sought under this permit.

NOTICE TO APPLICANT:

1. Electrical permits are obtained from the Department of Labor and Industries
2. It is the Applicant's responsibility to call for inspections.
3. Issuance of permits do not authorize any work in a public right-of-way or utility easements.

Owner/Contractor/Agent Signature:_____ **Date:**_____