

MASTER PERMIT APPLICATION

BUILDING, PLANNING, FIRE AND PUBLIC WORKS PERMITS



CITY OF
BLACK DIAMOND
COMMUNITY DEVELOPMENT
PUBLIC WORKS
360-851-4500
www.blackdiamondwa.gov

This master application must be submitted in conjunction with a permit specific checklist form found at www.blackdiamondwa.gov. To submit, please email the application to: permits@blackdiamondwa.gov

PROPERTY OWNER INFORMATION (all fields must be complete)

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____

APPLICANT/POINT OF CONTACT INFORMATION (all fields must be complete) Same as owner

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____

CONSULTANT/ARCHITECT/ENGINEER (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>.

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

CONTRACTOR (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>.

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

ADDITIONAL CONTRACTOR/CONSULTANT/OTHER (all fields must be complete) *A City endorsement to your WA State Business License is required in order to do business within the City. Please visit <https://dor.wa.gov/>.

Name: _____ Company Name (if applicable): _____
Address: _____
Phone: _____ Email: _____
Contractor's License Number: _____ UBI: _____

OR Owner Affidavit In Lieu of Contractor Registration form submitted with application (required for a property owner doing all the work under this permit themselves. This form is required for permit issuance).

PROJECT INFORMATION Commercial or Residential New Remodel Alteration AdditionWhat **type of permit** are you applying for? (Each permit requires a separate application) _____

Name of Project: _____

Project Address: _____

Parcel number(s): _____ Zoning: _____

Number of Lots: _____ Existing Land Use: _____

Project Valuation: _____ Related Permits or Pre-App #: _____

 Well Septic Water Service Provider _____ Sewer Service provider _____

Scope of proposed work:

Does the site contain any of the following environmentally sensitive areas? Check all that apply:

- Flood Hazard Landslide Hazard Area Seismic Hazard Area Wetlands and/or Buffer
- Steep Slope Hazard Coal Mine Hazard Area Shoreline Stream and/or Buffer

Complete all applicable information below

Area	Square Footage		
	Existing	Proposed	
Main Floor			Number of bedrooms:
2 nd Floor			Number of bathrooms:
3 rd Floor			Total impervious surfaces on site (sq. ft.): new and existing structures, driveways, walkways, patios, parking areas, etc.
Garage			Impervious Coverage (%):
Garage 2 nd Floor or attic			Building Lot Coverage (%):
Covered Deck			Building/ Fence/ Wall Height:
Covered Porch			Fence or retaining wall (lin. ft.):
Balcony/Patio			Number of dwelling units:
Basement, unfinished			Acres/Sq. Ft.:
Basement, finished			
Storage, unfinished			
Storage, finished			
Other:			

PLUMBING FIXTURES – Please provide number count below

Water Closet (Toilet)	Grease Trap	Floor Drain
Sink	Pressure Release Valve	Other Fixture
Tub/Shower	Water Service Line	Grease Interceptor
Dishwasher	Drinking Fountain	Cross Con. Testing
Hose Bib	Bidet/Urinal	Vent
Water Heater	Clothes Washer	Lawn Sprinklers

MECHANICAL/GAS PIPING – Please provide number count below

Furnace up to 100k	Vent/Exhaust Single Duct	Boilers/Compressors/Absorption
Furnace 100k+	Vent System	Less than 3hp or 100k BTU
Air Handler <10k	Exhaust Hoods	(3-15) HP or (100k-500k) BTU
Air Handler >10k	Dryer Exhaust	(15-30) HP or (500k-1Mil) BTU
Appliance Vents	Repair/Addition	(30-50) HP or (1Mil-1.75Mil) BTU
Gas Piping Outlet #	Misc. Equipment	Over 50 HP or 1.75 Mil BTU
Chimney/Flue	Wood Stove/Insert	

CERTIFICATIONS AND SIGNATURES

I am/ we are the owner(s) of the property described above and involved in this application. I/we give permission to above listed agent to act as my/our agent on my/our behalf for this application for the subject property within the City of Black Diamond. I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and accurate.

Owner Signature: _____ **Date:** _____

I hereby certify under the penalty of perjury of the laws of the State of Washington, that I have read and examined this application and know that the information contained herein is true and correct. I will comply with all provisions of law and ordinances governing this type of construction work, whether specified herein or not. I understand that granting a permit does not authorize me in any way to violate or cancel any of the provisions of Federal, State, or local law regulating the construction or performance of construction sought under this permit.

NOTICE TO APPLICANT:

1. Electrical permits are obtained from the Department of Labor and Industries
2. It is the Applicant’s responsibility to call for inspections.
3. Issuance of permits do not authorize any work in a public right-of-way or utility easements.

Owner/Contractor/Agent Signature: _____ **Date:** _____