



CITY OF BLACK DIAMOND

Community Development Dept.

24301 Roberts Drive / PO Box 599
Black Diamond, WA 98010
(360) 851- 4447

MANUFACTURED HOME PLACEMENT CHECKLIST

ABOUT THE MANUFACTURED HOME PLACEMENT CHECKLIST:

This submittal checklist identifies minimum application elements for the City to accept an application for placement of a manufactured home in a mobile/manufactured home park or on an undeveloped lot.

Any applications that are missing one or more of the items listed below may be considered incomplete and may delay the permit review process.

SUBMITTAL REQUIREMENTS

1. ☐ Completed, signed Master Application Form
2. ☐ Copy of Manufactured Home Installation manual.
3. ☐ A copy of current Washington State Contractor's Registration or Owner Affidavit – by issuance.
4. ☐ A copy of current Manufactured Home Installer's Certification (required prior to permit issuance).
5. ☐ Certificate of Water Availability
6. ☐ Certificate of Sewer Availability
7. ☐ King County Health Dept. Approval for a Septic system, if required.
8. ☐ Site Plan. A site plan needs to be completed any time a new structure is being placed on a site.
9. ☐ Foundation plan: show location of all footings, piers, and perimeter blocking.
10. ☐ Tie down specifications stamped by a Washington State licensed engineer.

***** For lot located outside of park, please refer to SFR requirements for additional reviews and fees***

Code References

Black Diamond Municipal Code
2018 IBC
2018 IRC

Resources

Building Division
Permit Center
Permit Status

Submittal

Email to:
permits@blackdiamondwa.gov

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