

RESIDENTIAL PLUMBING OR MECHANICAL CHECKLIST



CITY OF BLACK DIAMOND

Community Development Dept.

24301 Roberts Drive / PO Box 599
Black Diamond, WA 98010
(360) 851- 4447

This submittal checklist identifies minimum application elements for the City to accept an application. If any of the required items are not provided, the application will not be accepted.

SUBMITTAL REQUIREMENTS

1. ☐ Completed, signed [Master Application](#)
2. ☐ Site plan that shows: (See Example)
 - a. property lines, the location of all structures, and the location of the mechanical equipment
 - b. equipment location measurements from the front, rear, and side yard property lines.
 - c. dimensions of how far the equipment extends into the setbacks.
3. ☐ HOA Approval Letter and the application that was submitted to the HOA, if the property is located within the Ten Trails Master Planned Development
4. ☐ Specification Sheets for Equipment with **Energy Specs**, Installation Manual

INSTRUCTIONS TO APPLY

To apply, please email all submittal requirements to permits@blackdiamondwa.gov.

Once your application has been processed, an invoice will be emailed to the applicant. After the application has been deemed complete and payment has been received, the permit will be issued.

Code References

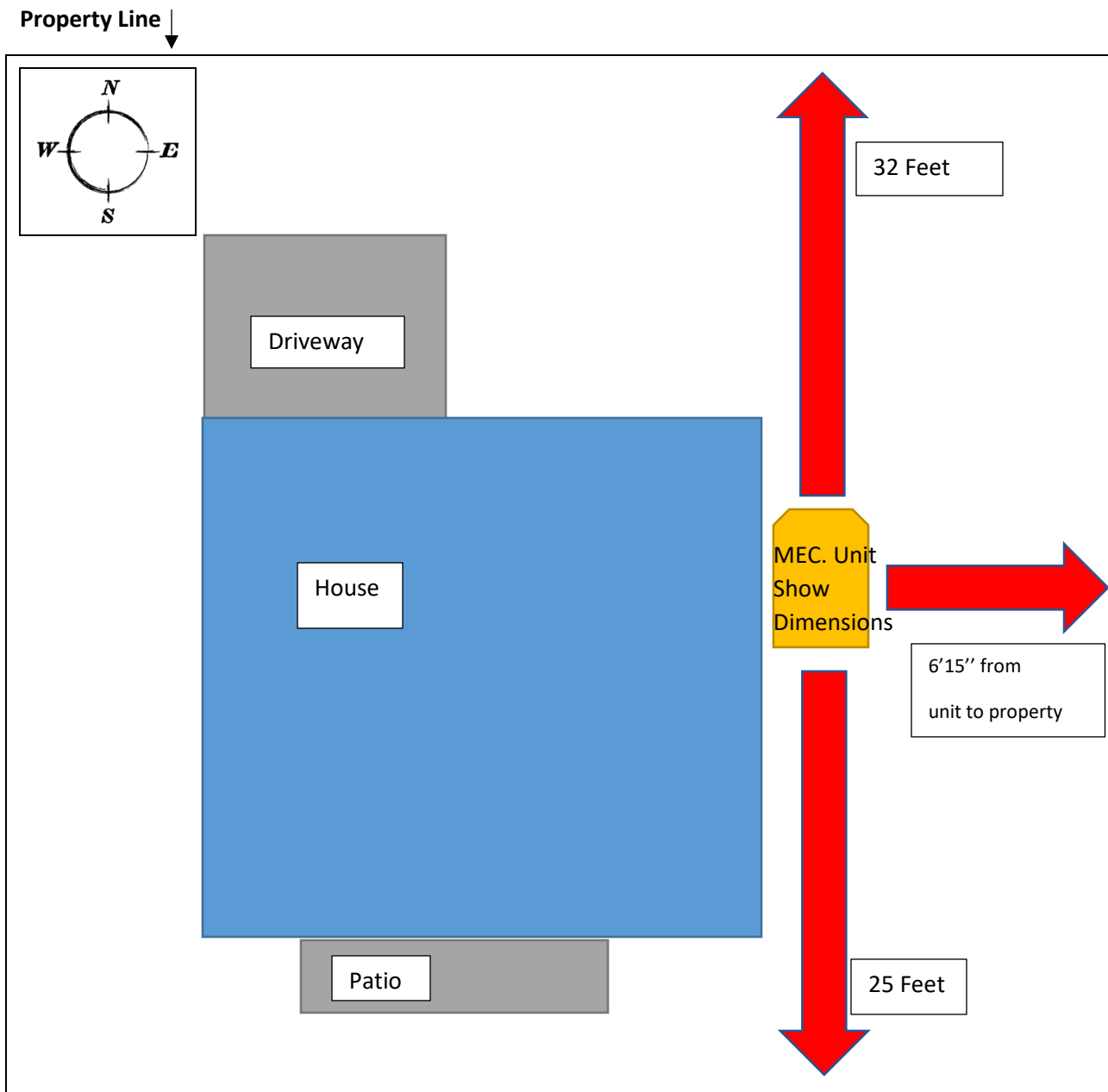
Black Diamond Municipal Code
2018 IBC
2018 IRC

Questions?

Permit Technician:
(360) 851-4447

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Black Diamond, WA 98010
www.blackdiamondwa.gov



The following setbacks need to be clearly defined on the Site Plan:

- **Front, Rear, and Side** Setback measurements from the property line to the unit.
- Measurement of the Mechanical Unit.
- Make sure to show setback measurements from the Shoreline if location is on the lake.

Site Plan can be hand drawn, downloaded picture from King County Parcel Viewer, Google Maps, or other documentation as long as all Setback measurements are clearly defined.