City of Black Diamond, Wa

Financial Operating Report Second Quarter

2018





CITY OF BLACK DIAMOND

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August 28, 2017

2nd Quarter Financial Report for Operating Funds

The 2nd Quarter financial reports shows a summary of the 2018 budgeted revenue and expenditures compared to the actual revenue and expenditures received through June 30, 2018. Prior years revenue and expenditures are included as comparable. The reports include statements for the General Fund, Street Fund, Water Fund, Sewer Fund and Stormwater Fund.

General Fund Operating Revenues

The General Fund operating revenue for the 2018 equals \$2,471,785 which is at 54.0% of the budget. This is primarily due to the permitting Revenue at 59.6% and the Police Traffic School revenue at 67.8%, both over trend for the first half of the year. Partially offsetting these positive revenue increases are the loss of Sales Tax assistance from the State due to our own Sales Tax increase and lower Court Revenue due to the use of the Police Traffic School instead of going through Court fines. Through June we are four percent above trend. The following briefly describes the various revenue highlights:

Property Tax	First half taxes normal for first collection construction.
Sales Tax	.9% under budget due to the 2-month lag in State
	remittance and the slow start in new homes in 2018.
Utility Tax	2.3% over budget, primarily due to cold weather power
	trends and increases in Cable TV
Business Licenses	At trend with annual amounts due by April each year.
Cable Franchise Fees	1.7% below budget trend
State Shared Assistance	\$40,000 below trend- State reducing assistance
Liquor Tax & Profit	.5% over trend
Land Use & Permits	9.6% over trend, due to Plan Checks at 10 Trails higher
	than budgeted
Park Fees	.6% under trend due to cooler spring weather.
Court Fines & Fees	15.49% under trend due to budget over estimate in
	amount of traffic tickets expected in court.
Police Department Revenue	17.8% over trend due to increased Traffic School
•	activity.
King County Grants	Recycle, Fire BLS & VHS Boat Vessel Grants at 100%
Funding Agreement Staff & Mtc	14% over trend due to timing of reimbursements.
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General Fund Operating Expenditures

The operating expenditure trend through June 30, 2018 is \$2,900,338 which is 47.2% of the budgeted trend. This is due to some staff vacancies during the first half of the year in Community Development, Court, and Public Works. The only department expenditure budgets over trend are for the recycle event, annual membership dues and subscriptions due in first half of the year and the legal expenditures for the final settlement of the last year's lawsuits, and Public disclosure for \$113,516 which is \$23,516 over the entire Legal budget for 2018. All other General Fund departments remain under their budget trend and offset the lawsuit cost and for a total expenditure amount at 47.2% of the budget.

General Fund Summary

The June 30, 2018 cash and investment amount is \$1,630,331. This is primarily due to permit revenue received with permit inspections expenditures lagging up to six months before payments are billed and paid.

Street and Utility Operating Funds

The Street Operating Fund revenue is at \$120,599,561 or only 43% of budgeted trend. Expenditures at 47% the lower trend revenue is due to slow start in MPD street related revenue in the first three months of 2018.

The Water Operating Fund revenue as of June 30, 2018, is \$430,000 or 51.3%. Operating expenditures at 46% reflect a positive cash flow for the Water Operating Fund. The annual debt payment of \$318,896 was made in June 2017 and reduces the outstanding PWFT loan debt obligation.

The Sewer Operating Fund revenue as of June 30, 2018, of \$508,248 is at 50.3% and expenditures are at 46.2%.

The Stormwater Operating Revenue as of June 30, 2018, is \$200,692 or 48%. This is due to DOE Grant reimbursement not yet received. Expenditures are at 45.7% which provides a slightly positive cash flow through June 30, 2018.

Summary of trend in Cash and Investment Balances- 2012 through June 30, 2018

The summary report is included showing the Financial Cash and Investment Balance of \$4,803,828 through June 30, 2018. This report shows a positive increase in the Governmental Operating Funds from 2012 to June 30, 2017 at an average of 5%-6% per year. 2018 Cash and Investment balance shows an increase of \$175,261 since 2016. This is primarily due to the receipt of permitting revenue approximately six months before any Inspection expenditure are beginning to be paid. This positive cash balance should remain due to the lag timing of permitting activity.

The Governmental and Street Capital funds Cash and Investment balance of \$1,207,362 has increase by \$127,134 primarily due to Fire Impact and Traffic mitigation Fees collected in 2018.

The Operating Utility Funds have increased their balance by \$17,736 since December 2017. A utility rate study and potential city sewer rate increase is anticipated in 2019. A city sewer operating rate increase is needed to stabilize this use of cash reserves. The Stormwater Fund will also need a rate increase to cover their maintenance and capital needs in the future.

Overall the city has a very stable and positive financial position. This demonstrates Mayor Benson, Council and Departments are diligently managing Black Diamonds Budget and Finances.

If you have any questions about the report, please call May Miller, Finance Director, at 360-886-5700.

May Miller Finance Director City of Black Diamond

2018 General Fund 2nd Quarter Finance Report



		2016	2017	2018	2018 thru	Budaet	% Received
		Actual	Actual	Budget	June	Balance	or Spent
	REVENUE						
1	Property Tax	1,481,893	1,498,568	1,534,740	805,632	729,108	52.5%
2	Sales Tax	447,147	599,718	655,000	269,012	385,988	41.1%
3	Utility & Gambling Tax	603,152	636,567	641,650	335,741	305,909	52.3%
5	Cable Franchise Fees	71,833	76,672	76,500	36,915	39,585	48.3%
4	Business & Other Licenses & Fees	23,190	23,970	23,500	25,810	(2,310)	109.8%
6	Land Use and Permitting Fees	315,313	328,236	794,750	473,686	321,065	59.6%
7	Liquor Tax & Profits	55,776	57,097	57,265	28,931	28,334	50.5%
8	State Sales Tax Assistance	93,843	76,017	95,000	7,358	87,642	7.7%
9	KC EMS Levy, Recycle Grants & misc	72,030	67,103	74,500	74,507	(7)	100.0%
10	Charges for Services, Passport	15,674	12,323	16,250	5,628	10,622	34.6%
11	Parks Revenue	27,067	30,405	36,900	16,402	20,498	44.4%
12 13	Cemetery Fees & Charges	7,700 249,762	7,670 270,961	12,600 269,339	2,800 182,495	9,800 86,844	22.2% 67.8%
13 14	Police Department Rev (Grants, CJ, Traffic School, etc.) Court Fines and Fees	249,782 121,691	270,981 89,010	209,339 195,275	67,567	127,708	34.6%
14	Miscellaneous Revenue	10,673	29,699	16,400	12,032	4,368	73.4%
16	Subtotal Operating Revenue	3,596,743	3,804,015	4,499,669	2,344,516	2,155,153	52.1%
17	Funding Agreement-MDRT	690,367	627,238	878,088	561,452	316,636	63.9%
18	Total Operating Revenue	4,287,110	4,431,253	5,377,757	2,905,969	2,471,788	54.0%
19	Developer Reimb-MDRT Consultants	229,013	569,268	975,000	328,787	646,213	33.7%
20	Total Revenue	4,516,123	5,000,521	6,352,757	3,234,756	3,118,001	50.9%
21	Beg Cash & Inv Bal General Govt	1,045,376	1,332,708	1,036,717	1,154,657	(117,940)	111.4%
22	Beg Cash & Investment Balance - Developer	192,700	118,500	125,000	63,000	62,000	50.4%
23	Total General Fund Sources	5,754,198	6,451,729	7,514,474	4,452,413	3,062,061	59.3%
24	EXPENDITURES						
25	Legislative-Council	12,897	12,618	15,881	6,382	9,499	40.2%
26	Executive-Mayor	14,412	13,723	14,967	7,342	7,625	49.1%
27	Administrative Services (City Clerk/IT/HR/Finance/Cent S	425,222	428,186	496,372	251,748	244,624	50.7%
28	Legal Services - Includes Pros. Atty & Public Defender	125,853	121,496	157,750	73,427	84,323	46.5%
29	Legal - Lawsuits/Mediation/Arbitration/Pub Disclosure	18,675	257,638	90,000	113,516	(23,516)	126.1%
30	Municipal Court	160,991	192,968	280,055	126,391	153,664	45.1%
31	Police Department	1,692,692	1,758,243	1,944,007	957,539	986,468	49.3%
32		498,882	514,360	540,300	269,857	270,443	49.9%
33 34	Recycle/Air Qual/Mntl Hlth/Anim Cont Master Dev Review Team	22,826 550,403	25,668 724,911	23,757 878,088	11,452 413,051	12,305 465,037	48.2% 47.0%
35	Community Development	250,633	367,757	807,199	248,711	558,488	30.8%
36	Facilities Department	118,104	117,289	130,131	64,121	66,010	49.3%
37	Parks Department	62,833	71,228	97,494	43,213	54,281	44.3%
38	Cemetery	15,880	15,630	19,247	8,160	11,087	42.4%
39	Total Operating Expenditures	3,970,302	4,621,716	5,495,248	2,594,910	2,900,338	47.2%
40	Developer MDRT-Consultants	328,826	612,357	975,000	227,171	747,829	23.3%
40	Total Other Expenditures	328,820 328,826	612,357	975,000 975,000	227,171	747,829	23.3%
41	Total Expenditures	4,299,128				3,648,167	43.6%
	· · · ·		5,234,073	6,470,248	2,822,081		
43	Ending Cash and Investments	1,336,570	1,154,657	894,226	1,480,332	(586,106)	165.5%
44	Unreserved Cash and Investments	118,500	63,000	150,000	150,000	-	457.401
	Total Ending Cash and Investments	1,455,070	1,217,657	1,044,226	1,630,332	(586,106)	156.1%
46	Total General Fund Uses	5,754,198	6,451,729	7,514,474	4,452,413	3,062,061	59.3%

2018 Street Fund 2nd Quarter Finance Report

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		2016 Actual	2018 Actual	2018 Budget	2018 Thru June	-	% Received or Spent
1	REVENUE						
2	Gas Tax	90,759	93,234	95,048	45,464	49,584	47.8%
3	Right of Way Permits	6,383	17,413	30,000	6,049	23,951	20.2%
4	Other Revenue	17,965	18,062	37,112	9,085	28,027	24.5%
5	Total Operating Revenue	115,106	128,709	162,160	60,599	101,561	37%
7	Transfer in-REET II	50,000					
8	Transfer in- TBD - Car Tab Fee	60,000	100,000	120,000	60,000	60,000	50.0%
9	Total Other Revenue	110,000	100,000	120,000	60,000	60,000	50%
10	Total Revenue	225,106	228,709	282,160	120,599	161,561	43%
11	Beginning Cash and Investments	118,374	129,840	120,415	134,234	(13,819)	111.5%
12	Total Street Fund Sources	343,480	358,549	402,575	254,833	147,742	63.3%
13	EXPENDITURES						
14	Total Salaries and Benefits	118,395	130,920	152,274	73,464	78,810	48.2%
15	Total Supplies	4,917	7,433	10,475	6,127	4,348	58.5%
16	Total Services and Charges	80,328	75,962	110,514	48,767	61,747	44.1%
17	Total Operating Expenses	203,640	214,315	273,263	128,357	144,906	47%
18	Transfer - Capital Equipment Reserve	10,000	10,000	10,000	10,000	0	100%
19	Total Expenditures	213,640	224,315	283,263	138,357	144,906	49%
20	3 Months Operating Cash Balance	53,410	53,842	68,316	68,316	(0)	100.0%
21	Ending Cash and Investments	76,430	80,393	50,996	48,160	2,836	94%
22	Total Ending Cash and Investments	129,840	134,234	119,312	116,476	2,836	97.6%
23	Total Street Fund Uses	343,480	358,549	402,575	254,833	147,741	63.3%

2018 Water Fund 2nd Quarter Finance Report

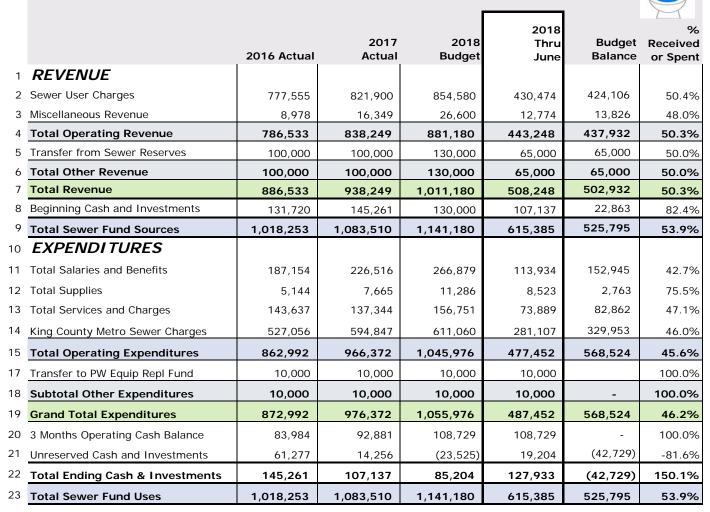


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		2016 Actual	2017 Actual	2018 Budget	2018 Thru June	Budget Balance	% Received or Spent
	REVENUE						
1	Water Charges	727,018	711,221	700,000	365,561	334,439	52.2%
2	Meter and Irrigation Setting Fees			80,000	43,797	36,203	54.7%
3	Water Revenue Other	27,102	90,975	57,500	20,642	36,858	35.9%
4	Total Operating Revenue	754,120	802,196	837,500	430,000	407,500	51.3%
5	Interest and Refunds	22,873	2,876	8,000	3,458	4,542	43.2%
6	Transfer in from Water Reserve	10,000					
7	Palmer Coking Coal Contribution	98,420	97,478	97,000	98,238	(1,238)	101.3%
8	Total Other Revenue	131,293	100,355	105,000	101,696	3,304	96.9%
9	Total Revenue	885,413	902,551	942,500	531,696	410,804	56.4%
10	Beg Cash and Investment Unreserved	222,708	330,194	377,248	429,813	(52,565)	113.9%
11	Total Water Fund Sources	4 4 9 9 4 9 9					
11	Total Water Fund Sources	1,108,120	1,232,745	1,319,748	961,510	358,238	72.9%
	EXPENDITURES	1,108,120	1,232,745	1,319,748	961,510	358,238	72.9%
12		1,108,120 195,518	1,232,745 227,870	1,319,748 266,656	961,510 125,372	358,238 141,284	72.9% 47.0%
12 13	EXPENDITURES						
12 13 14	EXPENDITURES Total Salaries and Benefits	195,518	227,870	266,656	125,372	141,284	47.0%
12 13 14 15	EXPENDITURES Total Salaries and Benefits Total Supplies	195,518 24,089	227,870 38,070	266,656 59,826	125,372 33,708	141,284 26,118	47.0% 56.3%
12 13 14 15 16	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges	195,518 24,089 227,891	227,870 38,070 208,096	266,656 59,826 255,670	125,372 33,708 107,039	141,284 26,118 148,631	47.0% 56.3% 41.9%
12 13 14 15 16 17	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures	195,518 24,089 227,891 447,497	227,870 38,070 208,096 474,036	266,656 59,826 255,670 582,152	125,372 33,708 107,039 266,118	141,284 26,118 148,631 (316,034)	47.0% 56.3% 41.9% 46%
12 13 14 15 16 17 18	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures Debt Service - Water	195,518 24,089 227,891 447,497 320,429	227,870 38,070 208,096 474,036 318,897	266,656 59,826 <u>255,670</u> 582,152 317,362	125,372 33,708 107,039 266,118 317,362	141,284 26,118 148,631 (316,034)	47.0% 56.3% <u>41.9%</u> 46% 100%
12 13 14 15 16 17 18 19	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures Debt Service - Water Transfers Out - Equipment/Capital Res.	195,518 24,089 227,891 447,497 320,429 10,000	227,870 38,070 208,096 474,036 318,897 10,000	266,656 59,826 255,670 582,152 317,362 135,000	125,372 33,708 107,039 266,118 317,362 135,000	141,284 26,118 148,631 (316,034) 0 -	47.0% 56.3% 41.9% 46% 100% 100%
12 13 14 15 16 17 18 19 20	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures Debt Service - Water Transfers Out - Equipment/Capital Res. Subtotal Other Expenditures	195,518 24,089 227,891 447,497 320,429 10,000 330,429	227,870 38,070 208,096 474,036 318,897 10,000 328,897	266,656 59,826 255,670 582,152 317,362 135,000 452,362	125,372 33,708 107,039 266,118 317,362 135,000 452,362	141,284 26,118 148,631 (316,034) 0 - 0	47.0% 56.3% 41.9% 46% 100% 100% 100%
12 13 14 15 16 17 18 19 20 21 22	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures Debt Service - Water Transfers Out - Equipment/Capital Res. Subtotal Other Expenditures Total Expenditures 3 Month Operating Cash Balance Unreserved Cash and Investments	195,518 24,089 227,891 447,497 320,429 10,000 330,429 777,926	227,870 38,070 208,096 474,036 318,897 10,000 328,897 802,933	266,656 59,826 255,670 582,152 317,362 135,000 452,362 1,034,514	125,372 33,708 107,039 266,118 317,362 135,000 452,362 718,480	141,284 26,118 148,631 (316,034) 0 - 0	47.0% 56.3% 41.9% 46% 100% 100% 69.5%
12 13 14 15 16 17 18 19 20 21 22	EXPENDITURES Total Salaries and Benefits Total Supplies Total Services and Charges Total Operating Expenditures Debt Service - Water Transfers Out - Equipment/Capital Res. Subtotal Other Expenditures Total Expenditures 3 Month Operating Cash Balance	195,518 24,089 227,891 447,497 320,429 10,000 330,429 777,926 216,547	227,870 38,070 208,096 474,036 318,897 10,000 328,897 802,933 118,509	266,656 59,826 255,670 582,152 317,362 135,000 452,362 1,034,514 145,538	125,372 33,708 107,039 266,118 317,362 135,000 452,362 718,480 145,538	141,284 26,118 148,631 (316,034) 0 - 0 316,034 -	47.0% 56.3% 41.9% 46% 100% 100% 69.5% 100.0%

2018 Sewer Operating 2nd Quarter Finance Report



2018 Stormwater 2nd Quarter Finance Report

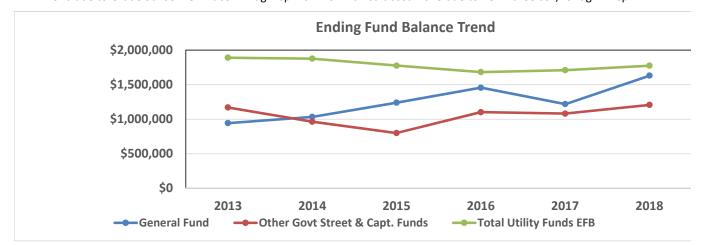


		2016	2017	2018	2018 thru	Budget	% Received	
		Actual	Actual	Budget	June	Balance	or Spent	
1	REVENUE							
2	Stormwater Charges	356,042	378,643	370,200	188,416	181,784	50.9%	
3	Stormwater Inspection and Review Fees	11,910	14,377	22,000	7,787	14,213	35.4%	
4	DOE Grant			25,000	3,467	21,533	0%	
5	Total Operating Revenue	367,952	393,020	417,200	199,670	217,530	47.9%	
6	Interest and Refunds	639	992	900	1,022	(122)	114%	
7	Total Other Revenue	639	992	900	1,022	(122)	113.6%	
8	Total Revenue	368,591	394,013	418,100	200,692	217,408	48.0%	
9	Beginning Cash and Investments	102,303	99,074	102,574	103,277	(703)	100.7%	
10	Total Stormwater Fund Sources	470,895	493,086	520,674	303,969	216,705	58.4%	
11	EXPENDITURES							
12	Total Salaries and Benefits	186,751	225,349	261,998	116,648	145,350	44.5%	
13	Total Supplies	6,216	6,315	11,626	7,411	4,215	63.7%	
14	Total Services and Charges	168,854	148,145	181,796	78,475	103,321	43.2%	
15	Total Operating Expenditures	361,821	379,809	455,420	202,534	252,886	44.5%	
16	Transfer - Capital Equipment Reserve	10,000	10,000	10,000	10,000	-	100%	
17	Total Other Expenditures	10,000	10,000	10,000	10,000	-	100%	
18	Total Expenditures	371,821	389,809	465,420	212,534	252,886	45.7%	
19	3 Month Operating Cash Balance	90,455	94,952	113,855	113,855	-		
20	Unreserved Cash and Investments	8,618	8,325	(58,601)	(22,420)	(36,181)	38.3%	
21	Total Ending Cash and Investments	99,073	103,277	55,254	91,435	(36,181)	165.5%	
22	Total Stormwater Fund Uses	470,895	493,086	520,674	303,969	216,705	58.4%	

City of Black Diamond Cash & Investment Balance Report 2nd Q 2018

2013	2014	2015	2016	2017	2nd Q 2018
943,327	1,032,628	1,238,076	1,455,070	1,217,657	1,630,331
186,952	153,589	118,374	129,840	134,234	116,476
10,366	13,616	48,570	183,127	205,493	291,875
			3,666	9,398	3,440
			74,307	84,305	84,012
509,526	387,708	267,199	311,926	342,622	404,229
436,600	296,233	292,776	306,019	230,861	232,226
25,500	112,258	72,604	92,211	73,315	75,104
1,168,944	963,404	799,523	1,101,096	1,080,228	1,207,362
2,112,271	1,996,032	2,037,599	2,556,166	2,297,885	2,837,693
125,340	160,302	222,708	330,194	429,813	247,993
59,851	157,283	75,679	116,541	187,914	165,036
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153,793	183,501	208,403	204,319	258,647	310,056
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1,889,990	1,876,711	1,775,571	1,682,106	1,706,486	1,724,222
1,889,990 51,142	38,841	1,77,886	1,682,108	1,706,486	241,913
	943,327 186,952 10,366 509,526 436,600 25,500 1,168,944 2,112,271 125,340 59,851 441,809 126,682 900,858 81,657	943,327 1,032,628 186,952 153,589 10,366 13,616 509,526 387,708 436,600 296,233 25,500 112,258 1,168,944 963,404 2,112,271 1,996,032 125,340 160,302 59,851 157,283 441,809 331,666 126,682 141,294 900,858 791,639 81,657 81,657 0 29,369	943,327 1,032,628 1,238,076 186,952 153,589 118,374 10,366 13,616 48,570 509,526 387,708 267,199 436,600 296,233 292,776 25,500 112,258 72,604 1,168,944 963,404 799,523 2,112,271 1,996,032 2,037,599 441,809 331,666 274,195 126,682 141,294 131,720 900,858 791,639 701,374 81,657 81,657 102,303 0 29,369 59,189	943,327 1,032,628 1,238,076 1,455,070 186,952 153,589 118,374 129,840 10,366 13,616 48,570 183,127 3,666 74,307 3,666 74,307 509,526 387,708 267,199 311,926 436,600 296,233 292,776 306,019 25,500 25,500 112,258 72,604 92,211 1,168,944 963,404 799,523 1,101,096 2,112,271 1,996,032 2,037,599 2,556,166 125,340 160,302 222,708 330,194 59,851 157,283 75,679 116,541 441,809 331,666 274,195 199,219 126,682 141,294 131,720 145,261 900,858 791,639 701,374 614,372 81,657 81,657 102,303 99,074 0 29,369 59,189 (26,874)	943,327 1,032,628 1,238,076 1,455,070 1,217,657 186,952 153,589 118,374 129,840 134,234 10,366 13,616 48,570 183,127 205,493 3,666 9,398 74,307 84,305 509,526 387,708 267,199 311,926 342,622 436,600 296,233 292,776 306,019 230,861 25,500 112,258 72,604 92,211 73,315 1,168,944 963,404 799,523 1,101,096 1,080,228 2,112,271 1,996,032 2,037,599 2,556,166 2,297,885 125,340 160,302 222,708 330,194 429,813 59,851 157,283 75,679 116,541 187,914 441,809 331,666 274,195 199,219 209,311 126,682 141,294 131,720 145,261 107,138 900,858 791,639 701,374 614,372 354,228 81,657 <td< td=""></td<>

* Majority of this balance is due to the change in insurance from CIAW to AWC Jan billing dates & MDRT Coll of School Mit Fees. ** Hi 2016 due to Grade School Permit coll w lag Insp. 2017 low-Lawsuit cost. 2018 due to Permit fee coll/vs Lag in Insp.



City Wide -Balance Sheet as of June 30, 2018						
Cash & Investments	4,053,403	3,911,584	3,991,056	4,428,826	4,188,196	4,803,828
Accounts Receivable				254,387	248,702	207569
Fixed Assets & Depreciation (cash cities		\$0	\$0	\$0		
Insured Assets (excluded Street & Utilit	y land and infra	structure)				
Vehicles				\$574,357	753,881	810,681
-Off Road- Mowers, Boats & trailers				\$381,317	381,317	381,317
Buildings				\$12,002,871	12,002,871	12,002,871
			Total Assets	17,641,758	\$17,574,967	\$18,206,266
Outstanding Accounts Payable (bills paid when due)						
Internal Loans						
Water Public Works Trust Fund Loan-sh	ort term payabl	e 2017		(\$306,739)	(\$306,739)	(\$306,739)
Water Public Works Trust Fund Loan-lo	ng term payable	2018-2024		(\$2,124,669)	(\$1,817,930)	(\$1,817,930)
Black Diamond Fund Position (equity o	r retained earn	ings)		\$15,210,350	\$15,450,298	\$16,081,597